

# Summarizing Informational Texts: Graphic Organizer

Summarizing an informational text is a useful skill when speaking or writing about something that you've read. A good summary should...

- Be shorter than the original text
- Be written in paragraph form with complete sentences
- Capture the main idea(s)
- Contain only the most important ideas and details from the text
- Typically follow the structure of the text (chronological, cause and effect, etc.)
- Be mostly in your own words rather than copied directly from the text
- Only include information from the text (doesn't include outside information or your own thoughts or opinions on the topic)

Use the organizer below to plan your summary. Include details from the text, but put them in your own words!

Topic:	
Main Idea:	Key Details:
Main Idea:	Key Details:
Main Idea:	Key Details:

# Summary

★ Now, use your notes from the organizer on the previous page to write a summary of an informational text.

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