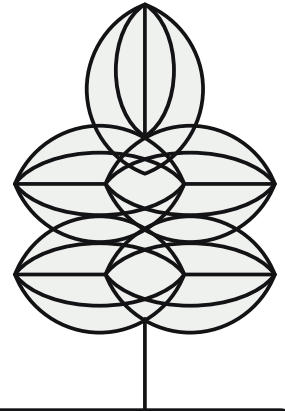


DRAFT AN OUTLINE: INFORMATIONAL WRITING

An **outline** helps you construct and organize your ideas in a sequential and thoughtful manner. This template will guide you as you draft the **title**, **introduction**, **body**, and **conclusion** of your informational essay, including support, evidence, and cited sources.



TITLE
I. INTRODUCTION	<p>Hook:</p> <p>.....</p> <p>.....</p> <p>Three Sentences to Introduce Supporting Points:</p> <p>Supporting Point #1</p> <p>.....</p> <p>.....</p> <p>Supporting Point #2</p> <p>.....</p> <p>.....</p> <p>Supporting Point #3</p> <p>.....</p> <p>.....</p> <p>Thesis Statement:</p> <p>.....</p> <p>.....</p>

DRAFT AN OUTLINE: INFORMATIONAL WRITING

Continued

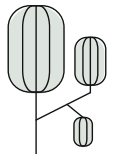


II. BODY PARAGRAPH #1	PARAGRAPH HEADING:
	Transition Word or Phrase:
	Topic Sentence (Supporting Point #1):
	Evidence (with cited sources)

> Explain/Elaborate:	
.....	
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Evidence (with cited sources)	
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> Explain/Elaborate:	
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Evidence (with cited sources)	
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> Explain/Elaborate:	
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Concluding Sentence with a transition to the next paragraph's topics:	
.....	
.....	

DRAFT AN OUTLINE: INFORMATIONAL WRITING

Continued



III. BODY PARAGRAPH #2

PARAGRAPH HEADING:

Transition Word or Phrase:

Topic Sentence (Supporting Point #2):

Evidence (with cited sources)

> Explain/Elaborate:

Evidence (with cited sources)

> Explain/Elaborate:

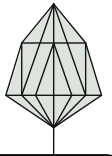
Evidence (with cited sources)

> Explain/Elaborate:

Concluding Sentence with a transition to the next paragraph's topics:

DRAFT AN OUTLINE: INFORMATIONAL WRITING

Continued



IV. BODY PARAGRAPH #3

PARAGRAPH HEADING:

Transition Word or Phrase:

Topic Sentence (Supporting Point #3):

Evidence (with cited sources)

> **Explain/Elaborate:**

Evidence (with cited sources)

> **Explain/Elaborate:**

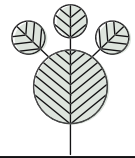
Evidence (with cited sources)

> **Explain/Elaborate:**

Concluding Sentence with a transition to the next paragraph's topics:

DRAFT AN OUTLINE: INFORMATIONAL WRITING

Continued



V. CONCLUSION

Transition Word or Phrase:

Restate Thesis Statement:

Restate Supporting Point #1:

Restate Supporting Point #2:

Restate Supporting Point #3:

Closing Sentence:

VISUALS

In an informational essay, you may want to include visuals such as charts, tables, maps, diagrams, illustrations, or photographs. Look back at your outline. How will you incorporate visuals? Where will you place them?

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