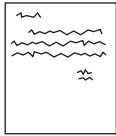
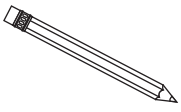
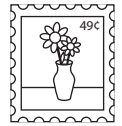
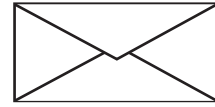


Name: _____

Date: _____



Construct a Friendly Letter



Use the prompts and hints below to help you plan to write a friendly letter. Once you have organized your ideas on this page, use a separate piece of paper to write your friendly letter.

Hint: In these spaces, write your address and the date below your address. You can use your address or your school's address. Don't forget to use commas!

Dear _____

Hint: Write the name of the person who is receiving your letter. Don't forget a comma!

Hint: In this space, write the body of the letter.

End your letter with a closing, such as "Sincerely."
Don't forget your comma!

Sign your name at bottom.
You are finished!
