

# Capital Letters

Read the letter below. Find and circle all the capital letters.

**Date** → November 13, 2013

**Greeting** → Dear Mr. Hadley,

**Body** → I wanted to write to tell you how much I enjoyed reading your new book. It was so exciting that I couldn't put it down. My friends and I are waiting for you to write one more book. We all hope it will be soon!

**Closing** → Sincerely,

Bradley Sanders

Circle all of the answers that are true.

A capital letter is used at the beginning of:

a sentence

every word

the greeting

the closing

a person's name

the name of a month

all written numbers