

Answer Key **QUOTATION MARKS**

Use the following rules when using quotation marks. Use these rules to properly place quotation marks in the sentences below.

QUOTATION MARKS RULES

1. Use quotation marks when you are quoting what someone else said or wrote. Use a comma before the quotation mark. At the end of the quoted sentence, keep the punctuation mark inside the end quotation mark. The first letter of the quoted text must be capitalized.

EXAMPLE: My mom said, "Have a wonderful day!"

2. Use quotation marks for titles such as poems, songs, and news articles.

EXAMPLE: My favorite song is "Over the Rainbow."

3. Use a single quotation mark for quotes within quotes.

EXAMPLE: "The weatherman on the news just said, 'Look out, folks, there's a 75% chance of rain on Saturday.' Maybe we can go to the beach another day."

1. "Don't run across the street!" my mom warned us.
2. Debbie asked, "Do you want to go to the movies tomorrow?"
3. The doctor said, "Take this medicine twice a day."
4. "This month we will read 'Of Mice and Men,'" my teacher announced.
5. "Have you heard her new song, 'Run Away,' on the radio?" Ryan asked.
6. I told my sister, "Grandma told us not to do that when she's not here. Her exact words were, 'Don't go into that room!'"
7. On Halloween, the children at our door screamed, "Trick or Treat!"
8. When we felt the building shake, someone yelled, "Earthquake! Duck and cover!"
9. During the exam, the proctor instructed, "Please place all belongings under your chair."
10. "Please fasten your seat belt," the flight attendant politely asked.
11. The waiter asked, "Can I get you something to drink?"
12. "Read the poem on page 72 entitled 'Fury' for Monday's discussion," the professor said to the class.
13. "Mom told me to tell you, 'Make your bed and clean your room,'" my sister said to me.
14. My boss said, "Be there at 12 pm sharp."